

Events Hosted & Expenses Title	Expenses (rounded to nearest dollar)	Notes For Reference	
1st Welcome Back Lunch	Sams/Jimmy Johns = \$850	Includes Principal B-day	2023/2024
Meet the Teacher/Soft Open House	Decorations & Supplies = \$92	Balloon arch, poster boards, etc	PTSO EXPENSES
Official Open House 9/7/23	Cookies & Waters = \$250	Refreshments to serve 600 people	& EARNINGS
Stock the lounge 9/17/23	Food supply = \$722	In lieu of staff feeding	
Honors Ceremony Refreshments	Cookies =\$80	Refreshments for Honors Society	
Staff Development 11/1/23	Lunch = \$268	Purchased from Sams & Smiths	
Sam's Club Membership	Renewal \$110	PTSO Yearly Membership	
PTSO Website	Yearly domain/website \$330	Purchase of our website & domain	
Amazon Prime	Monthly Bill \$165	11 month to date since July 2023	
Office Supplies	Misc. Office \$200	Stapler, binder, gorilla tape, printing ink, etc	
PTSO School Housed laptop	Treasurer/PTSO \$1063	Purchased PTSO school housed laptop per our CPA	
TAX filing non-profit	Taxes non-profit \$600	Paid IRS filling for non-profit status	
Staff Training 2/2/24	Breakfast \$818	Larger Breakfast due to no feeding in Jan	
Filing with Secretary of State	Adding New Officer Names \$52	Annual Registration	
Miss DJ Class Party Pizza	Winner of Fundraiser \$90	Bundt Cake Winners	
Movie Night	Supplies \$740	Pizza, soda, candy, popcorn,ice, etc. leftover donated to fall fest	
Fall Fest	Supplies \$2400	Food, supplies, bouncers, decoration, tubs for candy, ice,etc.	
Craft Night	Supplies \$146	hot choc, decorations , cookies,	
HolidayShop	Cost of all Supplies \$2722	Items & Decorations for Holiday Shop	
5 days of Giving	Cost of 5 days of giving \$1284	Food for 5 days & Gifts for staff 5 days of giving	
Charging Carts	Purchased 2 carts \$3374	Invoice Mnj tech	
Orchestra Donation	Donated \$224	Gave \$224 to make \$650 total (they earn \$426 from bundt cakes)	
Bingo Night Supplies	Food & supplies \$200	concession food & drink, prizes, raffle bins	
McDonald's Spirit Night Supplies	Gift Cards & Poster Materials \$227	Gift Cards for participating teachers& poster materials for advertising	
Staff Development Breakfast 2/2/24	Food & supplies \$817	Breakfast Burritos, Bagels, Juice, Snacks, Etc	
Travel Club Hoodies	Hoodies for each student \$420	Hoodies made for each travel club student for trip	
Robotics Ceremony	Reception cookies & Waters \$65	Purchase refreshments at Sam's Club for approx 100	
Theater Support for Wish List Items	4 Hanging Stage Microphones \$368	Ordered items off Theater Teacher's Wish List	
Assistant Principal Get Well Gift	Flowers & Edible Arrangements \$207	Assistant Principal (PTSO admin) recovery from surgery gift	
Instructional Assistants Day	Treats in staff lounge \$66	Celebrating our Cactus Instructional Support	
Birthday Board Expenses	Supplies for board \$52.	Birthday Board Reimbursment	
Zoom Lisenced Account	Monthly Charges \$64	Monthly Bill at \$15.99x 4 months (Feb,Mar,Apr,May)	
National Assistant Principal Week	Flowers & Treat \$40	Celebrating Assistant Principals Week	
Elementary Dance	Food & Decorations \$1000	canes,drinks,chips,candy,ice,balloon archx2, Amazon decor, etc	
Kinder Grad Supplies	Amazon order for caps & decorations \$405	Decorations, Caps, Refreshments	
National Principals Day	Flowers & Treat \$33	Mrs. Farmer Flower bouquet & banana bread treat	
Teacher Appreciation Week	Week of Food,deco,supplies,treats \$2600	Daily=food bars,desserts,themed deco,& treats	
5th Grade Ditch Day	Assisted w/5th grade cost \$450	Food,Supplies,T-Shirts,Ice,Pavillion Rental,Photo Booth	
Apex Advertisement Supplies	APEX theme decorations \$50	Materials in the APEX color scheme for advertisement	
Elementary Field Day	Assisted w/PE Field Day cost \$1364	(2)Inflatables Obstacle Course,Dunk Tank,Ice,1000 popsicles	
PE Pennies Jerseys	PE departemt \$50	PE departement replinishment of pinnies	
Expenses=\$25,058			
Events Earned \$\$ Title			
Used Uniform	Used Uni Sales \$1330	Kinder round up start of school year	
Spirit Shirts	Open House & Pre Orders \$5819	Total Combined After Purchase of \$2303	
Memberships	General/Teachers/Board \$2400	From start of school to current aprox.170 members	
Birthday Board	Happy Birthday Board \$375	From Start of school to current	
Movie Night	Raised \$646	Earned \$1383- Expenses \$737 =Made \$646	
Fall Fest	Raised \$961	Raised \$14,564 -teacher pay out \$11,200 - exp \$2403= \$961 profit	
Craft Night	Raised \$505	earned 1356 - exp146 - paid Amy \$744 =PTSO profit \$505	
Hoodies	Raised \$1,281	Earned sales of \$4381 -\$3100 hoodies cost =made \$1,281	
Holiday Shop(+5 days)	Raised \$5,615	Total Earned \$9622 -Expenses \$4007 = PTSO profit \$5,615	
Bingo Night	Raised \$350	Raised \$550 - exp \$200 = \$350 profit	
Kona Ice	Raised \$670	1st check written to PTSO	
Kona Ice	Raised \$679	Kona Ice Truck	
Rubios	Fundraiser \$410	Spirit Night	
Martinos	Fundraiser \$221	Spirit Night	
Bundt Cake	Fundraiser \$426	Raised \$1065 40/60 split 60% bundt cake = 639 PTSO 40 %= \$426	
McDonald's Spirit Night	Fundraiser \$1200	\$725 check from restaurant & \$474 in raffles	

Elementary Dance Event	Raised \$1000	Ticket sales & Food sales \$2000 - spent \$1000 on supplies=\$1000	
Kona Ice March	Raised \$688	Kona Ice visit	
Spring Spirit Shirts	Raised \$900	Sold \$2000 -cost of shirts \$1100 =profit \$900	
Kona April	Raised \$691	Last visit from Kona (Canceled for May) \$691	
Passive Income	Raised \$803	Box tops & Kroger	
Earnings= \$26,970			
From the array of events that took place we were able to support our schools needs & requests.			
Events such as Fall Fest we raised \$14,564. We were able to payout \$11,200 to the teachers and cover our expenses. In turn we were still left with a small profit to use for next events. Being able to host events and raise funds from everything like Holiday Shop to Spirit Nights made fulfilling the different departments request for purchases and paying for the next events to take place possible.			
PTSO was able to buy things such as charging carts for the school, microphones for theater, supply refreshments for the different academic organizations within our school, feed 100 staff members on a variety of occasions, provide spirit wear to school clubs, cover the cost for hosting events like the school elementary dance, craft night, movie night, bingo night, and all of the end of the year events expenses; teacher appreciation week, 5th grade ditch day, field day, & kinder graduation. In the midst of ensuring all expenses were covered to fund materials, programs, projects, and activities, the PTSO had overhead of our own to cover the business aspect of it all. Our expenses include, but not limited to,			
CPA services for taxes & accounting, memberships/monthly fees, PTSO insurance, maintaining a yearly subscription for our website & website domain, office supplies, etc. At which none of the expenditures came cheap. The PTSO is grateful for the ongoing school community support received throughout the 2023/2024 school year. We were able to help provide materials, resources, and enrichment experiences to our school.			
Most importantly we were able to execute our mission!			